



New Beginnings Enterprises, Inc.
Community Developmental Disability Organization

Community Council / Affiliate Meeting

August 22, 2017 ~ 10:30 A.M.

**New Beginnings CDDO ~ Neodesha
Minutes**

Participants: In person: Lena Ouellet (NBE), Carol Paget, Jake Price, Teresa LaForte (For Jake's Sake), Adam Usry, Jerry Scott, Virgil O'Leary, Krista Moreno (Out 'N About); Via phone: Andy Booth

Community participants: Via phone: Patti Blake (CRSS); In person: Mindy Sanchez

Affiliate participants: In person: Rachel Crigger (NBE), Ruby Philbern (NBE), Jamie Wallace (NBE), JoLee Dwight (NBE), Elaine Legitt (SKIL), Tara Cunningham (NBE CDDO)

1. Determined council quorum. Quorum was met and we had 100% of members in attendance.
2. Minutes for June 2017 meeting were reviewed. No corrections were noted. Jerry made the motion to approve the minutes, Teresa seconded the motion and the motion passed.
3. **Quality Assurance Overview**
 - a. **Quality Assurance Report & Disputes/Corrective Action Plans –**
Completed six Day/Residential reviews with very few deficiencies noted. The agencies have all corrected those deficiencies. Three corrective action plans remain in process. The agencies are responding and are still in the process of making necessary changes.
 - b. **Provider Status / Changes –**
We continue to experience serious capacity issues in our CDDO area. We still have no residential service availability in Wilson or Greenwood counties and only one opening in Elk County. This means that new people approved for funding would need to either move to Chautauqua county or outside our catchment area in order to receive residential services. I've provided a copy of the capacity report I submitted to KDADS, which highlights the reasons it is difficult to obtain new providers in our catchment area. KDADS has not yet provided any feedback to the capacity report.
*Krista with Out 'N About reported they have a new client and they are always on the go. They spend the majority of their time out in the various communities. They currently serve five people. Krista also shared a resource that she recently had a positive experience; Kansas Equipment Exchange was able to provide a hoier lift very quickly that they are able to use at their day site. They were easy to work with and responded very timely. If anyone is in need of equipment, you should contact their office, which is located in Parsons. *Lena with New Beginnings reported they attended the ADA celebration hosted by SKIL in Parsons and had a great time. They have also

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been attending all the local parades and a fair in their communities. They recently hosted their first annual swim party in Howard and individuals from Eureka, Moline and Sedan were able to attend. Everyone had a great time and they can't wait to do it again next year. They also hosted a moon pie eclipse party and went out to watch the eclipse. They celebrated National Potato Day and plan to celebrate National Eat Out Day coming soon. They will host the Chili cook off on September 22nd in Moline. All are welcome, but they ask that you bring enough chili to feed everyone you are bringing plus extra servings for the judges. Please contact Lena for more details. *Teresa with For Jake's Sake reported that Jake has been busy swimming, volunteering in the community, delivering meals for the Eagles on Friday's, attended a para gliding convention in Oklahoma, helped build a fence for their horses, and assisted his staff in pulling an engine block from a truck. He will not be attending classes at ICC this fall due to a change in plans. *Elaine with SKIL introduced herself as the new TCM Coordinator for SKIL and shared her background of 20 years in the field. Patti with CRSS reminded everyone that they are available to assist if needed for additional help or even smaller issues. Please contact Patti for more information.

4. **CDDO Draft policies on Dispute Resolution, Quality Assurance and Community Council** – Tara provided copies of the policies to all in attendance. Two of these policies were updated last year, but were never officially approved so now is a good time to review them. Since these policies have a significant impact on the role of the CDDO and Community Council, it is important that each member has ample time to review these policies and provide input. We will discuss these at our next meeting so please contact Tara with any questions/comments/feedback as soon as possible. We will be reviewing all CDDO policies during this fiscal year.
5. **Review Community Service Providers policies on medication administration and restrictive intervention** – For Jake's Sake, Out 'N About and New Beginnings each shared their policies and provided a copy to the CDDO. SKIL did not send service provider staff to discuss their policies, but sent them to the CDDO during the meeting. We discussed the importance of agencies sending medication errors to the TCM every month so there is another set of eyes reviewing the problems and can intervene or offer suggestions, if needed. New Beginnings is in the process of revising their point system for medication errors. Tara shared recent information from KDADS that the agency nurse should be providing the medication training to staff. Providers should make an AIR report for all medication errors and send to the CDDO and QMS.
6. **CDDO Finance Report** – We allocated a transportation subsidy to all day providers at the end of June in order to spend the remaining unutilized county mill and state aid monies. As always, it was based on the number of people enrolled in each day program on June 30th. Providers expressed their appreciation for the additional subsidy.
7. **Discuss Old Business** –
 - a. **KanCare update and transition** – No new issues were reported.
 - b. **Legislative Update** – The HCBS rate increase was approved for all HCBS providers. This was spearheaded by InterHab, our advocacy group, however it benefits all HCBS waivers. This includes a 3% increase for FY 2018 and a 4% increase for FY 2019. With no increases and several cuts to funding over the last 10 years, this is a major

step in the right direction. In addition, the TCM 4% reduction was removed and the rate returned to the original amount.

8. Discuss New Business –

- a. **CDDO Business name discussion** – Tara mentioned that several incidents have arisen lately that caused her to wonder if it is understood that the CDDO is separate from New Beginnings as a service provider. Whereas they share the same agency name, the CDDO (Tara is the sole Full Time Employee) contracts with the State to perform certain functions on behalf of the state, such as eligibility determination, affiliation with community service providers, quality assurance of affiliates and gatekeeper to state hospitals and funding. The CDDO pays New Beginnings service provider a menial amount to provide bookkeeping services, rent for office and meeting space, utilities, and office equipment. Tara reviewed the Finance Report handout that shows how much money is received from KDADS for the CDDO's operation. The County Mill monies we receive from each of the four counties do not support any CDDO operations and are solely designated for Day/Residential services, one-time funds, etc. The attendees discussed the confusion with the same name for both CDDO and service provider at length and the overwhelming majority agreed that it is confusing and changing the CDDO name would help ease the confusion. Several suggestions were made and the group will discuss further at our next meeting.
- b. **Satisfaction Survey Update** – Satisfaction surveys were mailed out to persons served and guardians at the end of June. The results of the survey will be shared at our next meeting.
- c. **The Next Community Council meeting will be held on November 21st at 10:30.**
- d. **Additional items for discussion** - Due to Lena's term expiring at the end of this calendar year, JoLee Dwight was nominated for Community Council. Krista made the motion of approving JoLee for the Community Council, Teresa seconded the motion and all members voted in favor. Jo Lee's term will begin at our next meeting in November.

Respectfully Submitted,

Tara Cunningham
CDDO Director