



NEW BEGINNINGS ENTERPRISES, INC.
COMMUNITY DEVELOPMENTAL DISABILITY ORGANIZATION

Policy Number: **101.0 Affiliation Process**

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Regarding: K.A.R. 30-64-22

Effective Date: 7.31.02

Revised Date: 1.13.09; 9.11.09; 11.9.11; 11.26.12; 11.9.15; 10/8/18

New Beginnings Enterprises, Inc. CDDO promotes the development of effective and efficient community services that affords choice and satisfaction of the persons served and their families/guardians. The CDDO will affiliate with any requesting entity to provide services to eligible individuals, provided the requesting entity meets the qualifications for and abides by the procedures applicable in the New Beginnings Enterprises, Inc. CDDO service area. Affiliates must be chosen by the person or their guardian for service provision. The CDDO may refuse to affiliate with a requesting entity that is known to have violated a standard of care or standard of conduct.

Procedure:

1. Any Community Service Provider (CSP) that wishes to affiliate with the CDDO must request such affiliation in writing to the CDDO. The CDDO Director will determine with the CSP the specific services to be provided through affiliation, and will develop with the CSP an appropriate affiliation agreement. The CSP must furnish to the CDDO the required documentation for affiliation.
2. Upon receipt of the required documentation and properly completed and signed affiliation agreement by both parties, the affiliate may commence providing services as specified within the agreement.
3. The CDDO may refuse to enter into or continue an affiliation agreement with any service provider that:
 - a. Refuses to accept a reimbursement rate for services provided, which is at least equal to that established by the Secretary of Kansas Department for Aging and Disability Services (KDADS) or as agreed to in the affiliation agreement;
 - b. Has established a pattern for failing to or refusing to abide by the CDDO policies and procedures pursuant to K.A.R. 30-64-21 or provisions of the affiliation agreement with the CDDO;
 - c. Is known to have violated a standard of care or standard of conduct;
 - d. The CDDO has demonstrated to the satisfaction of the Secretary of KDADS that such an affiliation would seriously jeopardize the CDDO's ability to fulfill its responsibilities under DD Reform Rules and Regulations or the CDDO contract with KDADS.
4. The CDDO Board of Directors will be kept informed of all current affiliation agreements. The CDDO will ensure that each community service provider entering into an affiliation agreement and operating within its service area abides by the procedures applicable to the service area and established by the CDDO pursuant to K.A.R. 30-64-21.