



**New Beginnings Enterprises, Inc.**  
**Community Developmental Disability Organization**

**Community Council / Affiliate Meeting**  
**November 21, 2019 ~ 10:00 A.M.**  
**New Beginnings CDDO ~ Neodesha**  
**Minutes**

Participants: In person: Jerry Scott, JoLee Dwight, Virgil O'Leary, Gene Bond, Carol Paget, Krista Moreno, Tara Cunningham (NBE CDDO)

Affiliate participants: In person: Thia Hudlin (NBE), Brooke Ashlock (NBE), Via Phone: Diane Salyers (SEKRS), Lorraine Dold (Another Day).

1. Determined council quorum. Quorum was met. Introductions were made.
2. Minutes for August meeting were reviewed. No corrections were noted. Jerry made the motion to approve the minutes, Carol seconded the motion and the motion passed.
3. **Quality Assurance Overview -**
  - a. **Quality Assurance Report & Disputes/Corrective Action Plans –**

Two agencies remain on a Corrective Action Plan. Quarterly Quality Assurance Report was provided and reviewed. 1 QA review for day services and 1 residential review were completed this past quarter. Summary of issues include lack of evidence of fire/tornado drills. Reviewed trends for critical incidents over the previous year and most trends remained fairly consistent.
  - b. **Provider Status / Changes –**

\*Krista with Out 'N About reported they have kept busy with community outings such as the fair, Neeowollah, the zoo, casino, shopping and local fall festivals. \*JoLee with New Beginnings reported they have been busy with the chili cookoff (Neodesha won the cookoff – Congratulations to Neodesha day program!), selling poinsettias, attending the Jesus prom in Tyro, saw the Big Boy Train in Coffeyville, attending fairs, fundraisers and football games. \*Diane with SEKRS reported Jenny Dickson is their new payee and has extensive past experience with DCF and the state hospital. She is replacing Bev who is retiring. \*Lorraine with Another Day reported they are excited about the additional waiting list offers.
4. **CDDO Finance Report –** The Finance quarterly report was reviewed. One-time funds have had a higher than normal usage and those funds are more limited for that category for the rest of this fiscal year. One individual who utilized county mill funding for services received waiting list funds from KDADS so we now have funding available for people in substantial need of Day and/or residential services that don't meet the HCBS crisis criteria. Please contact Tara if you know of anyone in immediate need of these services.

**5. Discuss Old Business –**

- a. **CDDO Business Name Update** – The merger between New Beginnings and Tri-Valley Developmental Services has been approved, therefore New Beginnings service provider will move under Tri-Valley and New Beginnings CDDO will become an independent agency no longer tied to a service provider. All of New Beginnings Board members will be moving to the consolidated board with Tri-Valley, so New Beginnings CDDO is in need of all new board members. If you know of anyone who might be interested in serving in this capacity, please let Tara know.

**6. Discuss New Business –**

- a. **Policy & Protocol Review** – Tara presented and reviewed the following policies and protocols: Training on Eligibility Determination, Quality Oversight and Enhancement, CDDO Finance Plan Protocol, and Funding Committee Protocol. Only the Training on Eligibility Determination policy needed approval by Community Council. Jerry made the motion to approve the policy, Carol seconded and the motion passed. It's the CDDO policy to annually review the Quality Oversight and Enhancement policy so the policy was shared and reviewed as part of that expectation. The CDDO Finance Plan Protocol and Funding Committee Protocol were updated due to a requirement by KDADS for CDDOs to have a methodology on allocation of State Aid funds. New Beginnings procedure and methodology for State Aid has not changed, rather memorialized in the CDDO Finance Plan Protocol and will be distributed to Community Council and affiliates along with these minutes as well as available through the CDDO website.
- b. **Feedback on TCM Training held in conjunction with Prairie Ridge CDDO** – New Beginnings CDDO along with Prairie Ridge CDDO held a joint TCM training session in October. Tara asked for feedback on the training. TCMs reported it was helpful and would like to see it offered annually.
- c. **CDDO Strategic Plan** – The CDDO Strategic Plan for FY 2020 was updated and shared. Our last 5 year strategic plan was completed so this is a revised plan with a focus on current issues as well as the separation of CDDO and service provider.
- d. **Community Council / Affiliate meeting schedule for 2020** – The schedule for meetings in 2020 was distributed. Meetings will be moved to the second Thursday of the month at 11:00.
- e. **Additional Items for Discussion/Concerns regarding CDDO** – No other items for discussion were raised. Our next meeting will be Thursday, February 13<sup>th</sup> at 11:00.

Respectfully Submitted,

Tara Cunningham,  
CDDO Director